

Troop 27 / Crew 27 Amateur Radio Club

Bylaws

MISSION STATEMENT

It is the mission of the T27/V27 Amateur Radio club to:

- Foster and encourage the development of Amateur Radio and associated sciences.
- Practice and provide emergency communication services for Troop 27, Crew 27, Scouting organizations and the community at large.
- Promote a better understanding between the general public and Amateur Radio operators.
- Promote friendly relations with other countries of the world.
- Be of service to our country, and our community at all times.
- Promote assistance to regional Amateur Radio clubs.
- Promote the ideals of and be examples of professional communicators to others, including the public.
- Have fun while doing all of the above.

ARTICLE ONE - NAME AND ADDRESS

1. The name of this organization shall be:

T27/V27 Amateur Radio Club of San Mateo, California

- 1.1 Founding Trustee of the club is:

Gary D. Aden, K6GDA

- 1.2 The official mailing address of the above organization shall be:

**T27/V27 Amateur Radio Club
c/o Gary Aden
350 Turkshead Ln
Redwood City, CA 94065**

- 1.3 General Meetings will be held at:

The Hillsdale Methodist Church at 36th and Hacienda in conjunction with Troop 27 and Crew 27 meetings, or at the Trustees radio room with the location sent out by e-mail in advance of meetings.

ARTICLE TWO - MEMBERSHIP & VOTING RIGHTS

2. There shall be three classes of membership; General, Associate and Honorary. Only General Members in Good Standing have the right to vote on the business of the club:

2.1 Applicants for General Membership must:

2.1.1 Be a licensed Amateur Radio operator of any class.

2.1.2 Be a member of or affiliated with Troop 27 or Crew 27.

2.1.3 Be a legal resident of the United States of America.

2.1.4 Membership shall not be restricted based on age, sex, religion, race or license level.

2.2 Applicants for Associate Membership must:

2.1.1 Be interested in Amateur Radio.

2.1.2 Be interested in the activities of Troop 27 or Crew 27.

2.1.3 Be a legal resident of the United States of America.

2.3 Honorary Membership is conferred on deserving individuals as proposed by the Officers of the Club and confirmed by the General Members.

2.4 Members in Good Standing are those General Members who are current in their dues and holding a valid Amateur Operating License.

2.5 Termination of Membership

2.5.1 Memberships shall be terminated for willful non payment of dues, the resignation of the member, or by vote of the club, for cause. Termination of membership automatically terminates any and all claims on club activities, property, equipment, or assets.

ARTICLE THREE - GENERAL RULES FOR OFFICERS / COORDINATORS

3. The Officers and Coordinators of the Corporation shall consist of the following: The President, Vice President, Secretary, Treasurer, Station Trustee and such Special Interest Group Coordinators as shall, from time to time, be appointed.

3.1 All Officers and Coordinators must be Members in Good Standing. It is expected that all decisions by Officers and Coordinators will be made with the general interest of the Club as the foremost consideration.

3.2 Vacancies which occur in the Officers of the Club shall be filled by election at the earliest practical meeting. In the event of a vacancy of either the Secretary or Treasurer, the remaining incumbent will fill the responsibilities of both offices until the vacancy is filled.

3.3 The Coordinators of Special Interest Groups will be appointed by the Officers of the Club with the concurrence of the Trustee. Coordinators must be reappointed after each general election.

3.5 Any Officer or Coordinator may be removed from office for cause upon motion of any Member in Good Standing, at any regular club meeting. Such motion, to be effective, must receive at least 3/4 affirmative votes of all Members in Good Standing in attendance, excluding the person or persons under consideration. However, no such removal shall take place with less than ½ affirmative votes of all Members in Good Standing nor shall such a vote take place without prior notification to the subject that such a vote will be considered nor shall such vote take place until the subject has had the opportunity to rebut any accusations made to support the removal. A written proxy held shall be considered to be a person in attendance.

ARTICLE FOUR - DUTIES OF OFFICERS, COORDINATORS, and ADVISORS

4. Basic outline of duties.

4.1 President.

4.1.1 Elected for a (6) six month term, but not more than (2) two consecutive terms.

4.1.2 Shall preside over all club meetings and Officer meetings.

4.1.3 Shall have in possession or have reviewed a copy of these Bylaws, a copy of Roberts Rules, and a copy of FCC Part 97, and should be familiar with their contents.

4.1.4 Shall, with a majority of club Officers in agreement, appoint Special Interest Group Coordinators.

4.2 Vice President.

4.2.1 Elected for a (6) six month term, but not more than (2) two consecutive terms.

4.2.2 Assist the President with duties.

4.2.3 Be the primary liaison with outside groups

4.2.4 Preside over meetings in the absence of the President.

4.3 Secretary.

4.3.1 Elected for a (6) six month term with no term restrictions.

4.3.2 Shall take and keep the minutes of the Club and Officer meetings.

4.3.3 Shall read the minutes at the meetings.

4.3.4 Shall handle all club correspondence.

4.4 Treasurer.

4.4.1 Elected for a (6) six month term with no term restrictions.

4.4.2 Will work with the Troop and Crew treasurer as needed.

4.5 Station Trustee

4.5.1 Shall be an Adult Amateur Radio Operator in Good Standing.

4.5.2 Shall be the trustee of record with the FCC for the club call sign.

4.5.3 Will work with the Troop and Crew Officers as needed.

4.5.4 Will maintain a working Amateur Radio Station that can be used for Club events and will act as an Elmer to Crew Members.

4.5.5 Shall be an SM, ASM, Crew Advisor or Associate Advisor or other adult affiliated with the Troop or Crew and will comply with the provisions of the "Guide to Safe Scouting" in all activities.

4.6 Advisors

4.6.1 Shall be an Adult Amateur Radio Operator in Good Standing

4.6.2 Will work with the Troop and Crew Officers as needed

4.6.3 Will act as an Elmer to Crew Members

4.6.4 Shall be an SM, ASM, Crew Advisor or Associate Advisor or other adult affiliated with the Troop or Crew and will comply with the provisions of the "Guide to Safe Scouting" in all activities.

4.6.5 May hold office or act as a Coordinator, in addition to status held as an Advisor.

4.7 Coordinators.

4.7.1 Shall be appointed and also removed from office by the Officers with the concurrence of the Trustee.

4.7.2 Appointee may withdraw from office at will.

4.7.3 Shall work their committees for the club's interest.

4.7.4 Shall make recommendations to the Officers for furthering the radio art.

ARTICLE FIVE -NOMINATIONS, ELECTIONS, INSTALLATION OF OFFICERS

5. Nominations, Elections and Installation of the Officers shall be as follows:

5.1 At the club's regular business meetings, two times per year, prior to, but not more than two months prior to, the Troop and Crew Court of Honor, the General Membership shall nominate the officers which are due for election. Election will occur subsequent to nomination and prior to the Court of Honor.

5.2 The nomination and election process of qualified officers will be overseen by the officers and the Station Trustee

5.3 All Officers and Coordinators shall serve until their successors have been installed.

ARTICLE SIX - OFFICER MEETINGS

6. Officer Meetings.

6.1 A meeting of the Officers shall be held at least once per term at the call of the President early in the course of the 6 month term.

6.2 Special meetings may be convened at the President's initiative, or at the request of two Officers or two General Members. Due and timely notice shall be given to all Officers and it shall specify the business to be conducted at such meeting. No other business shall be conducted at such special meeting.

6.3 No meeting of Officers is official unless at least three officers and the Station Trustee or his designated agent are present.

ARTICLE SEVEN - CLUB MEETINGS

7. Club Meetings

7.1 The regular business meeting is to be held on the third Tuesday of every month.

7.2 The meetings shall begin at 1900 local time and end just prior to the start of the Troop or Crew meeting..

7.2.1 Robert's Rules of Order shall govern the meetings and will be used if any General Member present demands use of them. Otherwise, informal meeting rules may be used at the discretion of the presiding officer.

7.3 The Quorum for regular business transactions shall consist of a minimum of 25% of the general membership except as otherwise required in these bylaws.

7.4 The business meetings shall not be used as a forum to publicly air personal grievances against another member, officer or visitor except as directly related to a motion for removal.

7.5 Special Meetings may be convened at the President's initiative, or at the request of two General Members. Due and timely notice (not less than one week) of the time and place of said meeting shall be given to all Members and such notice shall specify the business to be conducted at such meeting. No other

business shall be conducted at such Special Meeting. At a Special Meeting, 50% of the General Membership shall constitute a quorum.

ARTICLE EIGHT - DUES AND FEES

8. Dues and Fees

8.1 Dues. For such dues that are approved, the following dues schedule applies for all General and Associate Members:

8.1.1 The amount will be determined by a vote of no less than $\frac{1}{2}$ of the Members in Good Standing and may be changed not more than twice in any calendar year.

8.1.2 Dues are for the calendar year and are payable by February 1 of each year.

8.1.3 New members pay prorated amounts.

8.1.4 All existing members pay full dues.

8.2 Honorary members are exempt from paying club dues for life.

8.3 Dues unpaid for (3) three months shall cause automatic cancellation of membership in the club. Payment in full of all past dues shall reinstate the membership.

8.3.1 Family members of a Member in Good Standing shall pay 20% (rounded up to the nearest whole dollar) of regular club membership dues.

8.4 Fees may be assessed from time to time to cover the costs of special opportunities or activities of the Club.

ARTICLE NINE - CLUB PROPERTY AND EQUIPMENT

9. The Secretary shall maintain an accurate list of all club property, equipment, supplies and materials. Said list shall be reviewed and updated at least once per year. The revised list shall be presented to the Station Trustee whenever changed and annually, if no changes have been made, prior to 1 February.

9.1 Club property and equipment shall be entrusted to the Trustee for care and safekeeping.

9.2 No club property, equipment, supplies, or materials shall be used or removed without written permission of the Trustee.

9.3 Club property, equipment, supplies or materials shall be disposed of only with the General Membership's approval.

ARTICLE TEN - DISSOLUTION AND DISTRIBUTION

10. In the event the Club is dissolved and disbanded, after all bills have been paid, the remaining assets shall be donated to a like non-profit Amateur Radio organization/corporation, determined by vote of the Members in Good Standing.

10.1 Dissolution shall only be valid by the means of a unanimous vote by all voting members. In the event there are no remaining voting members, dissolution shall be automatic.

ARTICLE ELEVEN - AMENDMENTS

11. These Bylaws may be amended by submitting the proposed amendments in writing to the club Secretary at a regular club business meeting.

11.1 After the proposed amendment is initially read at the meeting, it must:

11.1.1 Remain as an open issue until the next business meeting.

11.1.2 Be referred to the Officers for study and report.

11.2 At the club's next business meeting the proposed amendment shall be read for the second time, and action taken thereon. Action may include establishing a study group and setting a firm date for a final vote on the amendment.

11.3 Only Members in Good Standing may vote on proposed amendments.

11.4 Any proposed amendment must receive 3/4 affirmative vote of all Members in Good Standing present and voting. In addition, no amendment may be adopted without the affirmative vote of at least 1/2 of the General Members in Good Standing.

The above Constitution and Bylaws of the T27/V27 Amateur Radio Club were created through the inspiration of the Bylaws of like organizations and suggestions of the founding members. The Constitution and Bylaws shall not be reduced, or deleted in part or whole by the general membership until dissolution is enacted.

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